



# Existing Injuries

## Safeguarding children

### Policy statement

To enable us to work together and protect your child and the staff at Beehive and Honeycomb nursery

Our setting will work with children, parents and the community to ensure the rights and safety of children and to give them the very best start in life.

We ask all parents and carers to be completely honest with members and to make us aware of any accidents or incidents that have occurred to their child before they arrive at Beehive and Honeycomb nursery.

### Procedures

- If a child has had an injury or accident outside of the setting parents will be required at the beginning of each session to make a member of staff aware of any injuries or accidents that have occurred.
- You will be asked to record all details of the accident/incident in our existing accident/incident form. Parent's signature will also be required, to confirm the accident or incident happened outside the setting.
- This information must be completed before we will accept a child into the setting.
- We are within our rights to refuse care for a child, if the necessary steps that are explained above are not taken.
- If we are not satisfied with the explanation of the injury or suspect abuse of any kind we will follow our safeguarding policy and procedures.

This Policy was adopted at a meeting of Beehive and Honeycomb Nursery 17th June 2013

Signed *Tracy Buhain* (Tracy Buhain) Director

*Barbara Slone* (Barbara Slone) Director